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**First Author1\*, Second Author2, Third Author3**

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Use A4 size paper and write within the printing area (150 mm in width, 237 mm in length). All margins, top, bottom, left and right, should be 30 mm. It should be prepared in 2 pages.

All text in the paper including figures, tables and references should be written in English. There should be no mistakes in spelling and grammar etc. Terminology that is generally accepted should be used. Particularly when translating Japanese systems, policies, plans, etc. into English, authors should explain in the main text or notes to let international participants accurately understand them.

There should be the title, author name, text (including Introduction, Methodology, Findings and Conclusion). It is acceptable to include figures, tables, notes and references if necessary. Authors affiliation and e-mail address of the corresponding author should be written on the footer of the first page.

**The introduction section** should explain the background, scope and objective of the paper. It also reviews the pertinent literature.

< Keep at least a single line between each section.>

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**The arguments and findings** are described in detail in this section.

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